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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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January 21, 2004

PROCUREMENT CIRCULAR NO. 2004-01

TO: All Chief Procurement Officers
All Executive Department Heads

FROM: Aaron S. Fujioka, Administrator

SUBJECT: Hawaii Procurement Institute

The State Procurement Office in conjunction with the University of Hawaii William S. Richardson School of Law is pleased to announce the establishment of the Hawaii Procurement Institute (HPI). The attached newsletter provides the background and insight into the HPI. I encourage you and your staff's involvement and support of this effort that will benefit the entire public sector of procurement professionals.

If you have any questions, please call me at 587-4700. Thank you.

Attachment

William S. Richardson
School of Law

**HAWAI'I
PROCUREMENT
INSTITUTE (HPI)**

Volume 1
Issue 1
Winter 2004

**INAUGURAL STEERING
COMMITTEE MEMBERS**

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Hawai'i

This list is not yet complete.

**CONTACT
INFORMATION**

If you have suggestions or
contributions for this
newsletter or other events,
please send a message to
Professor Danielle Conway-
Jones, dcjones@hawaii.edu.

Message from the Editor

Aloha and welcome to the inaugural issue of the Hawai'i Procurement Institute quarterly newsletter! This newsletter is brought to you as a service from the William S. Richardson School of Law, Hawai'i Procurement Institute. Last year, 2003, was an exciting year in procurement for the State of Hawai'i as well as for the entire United States. The aim of this newsletter is to capture new and relevant events and information about procurement, but with a keen emphasis on procurement matters impacting and affecting the State of Hawai'i.

The Hawai'i Procurement Institute (HPI) was conceived with a vision to provide a neutral, independent procurement think-tank and education institute devoted to delivering quality study and instruction in all areas of Federal, State, and local procurement laws for the benefit of the entire sector of procurement professionals. The Hawai'i Procurement Institute's objectives will be to focus on issues surrounding the award of goods, supplies, services, and construction within the State, with special attention being placed on adding to the debate over effective public policy to assist in efforts to improve the infrastructure of the State. Another important focus of the Institute is to help promote stable economic growth in the private sector and appropriate accountability and administration in the public sector. These objectives will be achieved through study, analysis, and, above all, education.

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**Attend the First Free Evening Seminar Sponsored by the Hawai'i
Procurement Institute!!!**

SPEAKER: Lieutenant Colonel (LTC) Michael Benjamin
Chief, Contract & Fiscal Law Department
The Judge Advocate General's Legal Center and School

TITLE: Fiscal Law, Appropriations, and Ethical Responsibility in
Department of Defense Contracts and Subcontracts

LOCATION: William S. Richardson School of Law
2515 Dole Street, Classroom 4

DATE: January 27, 2004

TIME: 5:30 – 7:00 PM

RSVP: Professor Danielle Conway-Jones, dcjones@hawaii.edu

Parking is available in the Lot 17 structure for \$3.00.

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If you care to be on the HPI mailing list, please contact Jessica Horiuchi, Esquire of Alston Hunt Floyd & Ing at jhoriuchi@ahfi.com for more information.

**UPCOMING
EVENTS**

If you would like to contribute to the Hawai'i Procurement Institute with an article, an advertisement, a speaker's topic or program, an issue for closer study, or a donation, please contact Professor Danielle Conway-Jones at dcjones@hawaii.edu.

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The Hawai'i Procurement Institute exists to:

- promote a professional acquisition workforce;
- provide procurement education and training;
- conduct and promote research, conferences, and studies to analyze the State's procurement process, laws, policies, methods, regulations, and procedures;
- provide reports and recommendations regarding State and local procurement initiatives;
- raise funds to establish and maintain an electronic procurement library; and
- promote procurement education throughout the Pacific.

While the Hawai'i Procurement Institute relies on outside funding to exist, its supporters will strive to bring quality information to the contracting community through workshops, seminars, and, in the future, short courses and extended conferences. The Hawai'i Procurement Institute invites all interested Federal and State entities, private and non-profit institutions and organizations, and individuals to participate in the development of this new and exciting venture in procurement education. The supporters of the Hawai'i Procurement Institute wish to thank you in advance for the contributions you will make to this endeavor. Mahalo! *Professor Danielle Conway-Jones*

Luncheon Seminars

Feb. 5, 2004 Earth Tech, Inc. Small Business Conference – Honolulu Country Club – Professor Conway-Jones will be presenting on procurement-related issues.

Feb. 13, 2004 Construction Financial Managers Association – Topa Financial Plaza – Professor Conway-Jones will be presenting on procurement-related issues

White Papers

TBA Analysis of Small Business Preferences

TBA Analysis of Federal and State suspension and debarment policies and procedures